

Snell Hatch



The Dingle
West Green
Crawley
West Sussex
RH11 7JB

The grounds are open every day of the year
at the following times:

November to March, 9.30am to 4pm
April to October, 9.30am to dusk

Facilities Administration, Crawley Borough Council,
Town Hall, The Boulevard, Crawley RH10 1UZ

Monday-Friday inclusive – 8.30am-5pm

The office is closed on Saturdays, Sundays,
bank holidays and between Christmas and New Year.

Telephone: 01293 434343

Email: facilities@ Crawley Borough Council

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(vii) No employee of the council is allowed either to take any gratuity or to undertake private work of any kind in connection with the cemetery either in their own time or during the council's time.

(viii) No advertisement shall be displayed in any part of the cemetery nor on any memorial.

(ix) All carriages and motor vehicles must keep to the drives and shall not be driven faster than 5mph. Parking is only permitted in the designated parking areas provided.

(x) No cycles shall be ridden in the cemetery.

(xi) May be placed on any area of the Plot for a maximum of three weeks from the date of burial. Please note fencing, glassware or fragile ornaments are not permitted

– after three weeks all tributes and memorabilia must be contained within the specific area at the head of the plot.

– all tributes and memorabilia to be contained within the plot as set out in the Deed of Grant

– no tributes permitted.

All dead flowers and inappropriate memorabilia may, at the discretion of the council officers, be removed and disposed of.

(xii)

- (i) Grant of exclusive right of burial ("EROB") is for a period of 50 years.
- (ii) The person purchasing the EROB is termed the "Owner" and the Owner will be required to enter into a Deed of Grant. The Deed of Grant sets out the rights and obligations between parties. The Deed of Grant may be assigned under certain conditions set out in the Deed of Grant. The Deed of Grant will normally be inherited by the next of kin.
- (iii) An EROB entitles the owner to be interred in the plot subject to the space being available. It also entitles the owner to apply for the right to erect a memorial on the grave or cremation plot in accordance with these rules and regulations. Ownership of the land remains with the council.
- (iv) The owner has the responsibility to inform the council of any change in contact details.
- (v) Upon expiry, an EROB can be extended for a further period of 50 years on payment of the appropriate fee. The total period beginning with the date of grant cannot exceed 100 years.
- (vi) For Chambers or the Mausoleum the right is granted for 99 years only and there is no right of extension.
- (vii) An EROB may be purchased in advance as set out below.
- (viii) Pre-purchase of graves or cremation plots is limited to residents of Crawley only, but the council, may in its absolute discretion grant an EROB to those who have a strong affiliation with Crawley (for example, where the deceased ~~360 was a significant property of the estate in Crawley~~ lived elsewhere immediately prior to their death).
- (ix) The pre purchase of an EROB will be on the basis that the owner will be allocated the next available sequential space. However, should the layout of plots restrict access to facilitate the subsequent digging of the plot, owners will be offered the next available space when the individual dies and will therefore have the right to be buried in the named cemetery rather than in a specific plot.
- (x) The cost to pre-purchase the EROB will be the fee applicable at time of purchase ~~pluwnerusewhere~~ immediately prior

(iii) Before any interment can take place, the council will require to see the Deed of Grant and written consent of the owner.

If the original Deed of Grant cannot be produced, the owner will be required to provide a form of indemnity.

(iv) A replacement Deed of Grant can be issued on request. Proof of ID is required and a fee is applicable (see current fees and charges).

(i) All graves or cremation plots in the cemetery are only to be excavated by persons appointed by the council. Chambers or Mausoleum niches may only be opened by persons appointed by the council.

(ii) The council reserves the right of access over all plots and the right to temporarily remove any memorial from any plot without notice, in order to facilitate the digging of any adjacent grave or cremation plot for the purposes of interment. The council reserves the right to place excavated spoil on graves adjacent to those that need to be opened for an interment, without notice. The spoil will be removed immediately following the interment and the surrounding area left in a tidy condition.

Where a memorial has to be removed to allow an interment to take place, the Funeral Director or stonemason must make arrangements to ensure that the memorial is completely taken away from the cemetery.

(iii)

Grave Dimensions	Number of Graves	Number of Plots	Number of Niches
6'6" (1981.2mm)	2		4
5' (1524mm)	1		2
2' (609.6mm)	0		4

() One body only shall be buried in a plot at one time unless the consent of the council has been obtained.

() a) The surface of every grave shall be finished off level with the surrounding area. As soon as the earth is properly settled the Grave will be turfed over. Muslim graves are permitted modest mounding with prior consent from the Council. Again once the earth is properly settled the grave will be turfed over. No kerb sets or fencing are permitted on any grave.

b) The surface of every grave shall be finished off level with the surrounding area. As soon as the earth is properly settled the grave will be turfed over. Muslim graves are permitted modest mounding with prior consent from the Council. Again once the earth is properly settled the grave will be turfed over. Kerb sets or fencing are permitted on the grave in the area as outlined in 2 (x).

c) Shall be turfed over or covered with an approved memorial where the right to do so has been granted as soon as the earth has properly settled after interment.

d) The surface of every cremation plot shall be finished off level with the surrounding area. As soon as the earth is properly settled the cremation plot will be turfed over.

() No body will be accepted for burial in Snell Hatch cemetery unless it is completely enclosed in a coffin.

No coffin shall be buried in any unwallied grave within 3ft (914.4mm) of the ordinary level of the ground, unless it contains the body of a child under 12 years of age when it shall not be less than 2ft (609.6mm) below that level.

() Cremated remains shall be buried in a designated area, if in container, the measurements of which are not to exceed 12" (304.8mm) in any direction. Burial of cremated remains in a proper urn will be permitted in the following areas:

- (a) The cremation plot specially set aside for the purpose.
- (b) Burial of urns in a grave space where a coffin has already been interred and that exclusive right of burial has been confirmed. Where a second coffin is likely to be interred in the grave space, the urn shall be placed within the headstone area of the grave.
- (c) No urn shall be permitted to be buried in a new grave where no coffin has previously been interred.

(viii) No coffin or human remains may be removed after burial except with the licence of the Secretary of State or under a Bishop's faculty as may be appropriate.

(ix) Interments in unpurchased graves or cremation plots shall take place in such grave spaces as the council shall direct from time to time.

(x) The mode of re-opening chambers shall be subject to the approval of the council.

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(i) ()

- (iv) All memorials must be engraved with the section and grave number on the back in lettering not less than 3/4" (20mm) in height.
- (v) All metal dowels and cramps shall be of copper or other non-corrodible metal to the satisfaction of the council.
- (vi) All memorials should be secured by an anchoring system in accordance with NAMM/BRAMM regulations. Additionally, durable earth anchors embedded into concrete plinths will be permitted to increase the stability of the memorial.
- (vii) The council accept no liability for any injury or damage whatsoever that may be caused to any form of memorial in the cemetery howsoever the same may be caused.
- (viii) No memorial shall be removed from the cemetery except by special order from the council. Any application to remove a memorial shall be signed by the owner and shall be submitted to the council prior to such removal.
- (ix) No additional fee will be charged for the erection of a replacement memorial, provided that this is essentially the same as the original.
- (x) All memorial works must be completed without causing any disturbance or annoyance to any person or damage or interference with other plots in the cemetery. Work within the cemetery requires a permit before commencement.
- (i) The owner of EROB must ensure memorials and shrubs, within the permitted area, are kept in good order. Any memorials and/or plants not in good order maybe removed at the council's discretion. All refuse from cleaning and maintaining grave spaces must be placed immediately in the bins provided in the cemetery for this purpose. Pre-purchased graves and cremation plots must remain as turf and will be maintained by the council.
- (ii) All memorials must be kept in good repair by the owners. If any repairs are not executed after notice has been given by the council to the owner or their representatives, the council shall be entitled to take possession, to make safe or remove as the council sees fit.
- (iii) All plots must be kept in good order. The council reserve the right to remove any memorabilia or planting that does not conform to the regulations.
- (iv) No person shall place or allow to be placed on or around any plots any woodwork, metal work or any form of fencing of any description other than outlined in 2 (x).
- (v) In the interest of public, staff and wildlife safety, glass and fragile ornaments are not permitted. The council reserves the right to remove such items from any plot which in the opinion of the council is dangerous, unsightly or a nuisance.

Snell Hatch Cemetery



Open:

10.00am - 4.00pm
9.00am - 3.00pm

Telephone:

Email:

01273 835222
cemetery@ewington.gov.uk